

SECTION 01 35 54

IDENTIFICATION AND SECURITY

PART 1 – GENERAL

1.01 SECTION INCLUDES

- A. Identification and security requirements applicable to the Contractor's work within the Operating System as defined in Section 01 35 14, Operating System Interface, and non-public areas.
- B. For Security Sensitive Information (SSI) contracts additional security and identification procedures are required.

1.02 MEASUREMENT AND PAYMENT

- A. Separate measurement or payment will not be made for work required under this Section. All costs in connection with the work specified herein will be considered to be included with the related item of work in the Bid Schedule of the Bid Form, or incidental to the Work.

1.03 IDENTIFICATION

- A. Within seven Days of the date of Notice to Proceed for this Contract, the Contractor shall submit a list of all employees of the Contractor and all employees of Subcontractors who may perform work on this Contract. The Engineer will contact the Contractor within seven Days from submission to schedule an appointment with the BART Police Department for those individuals requiring the Contractor Photo ID badges as specified in this Section. The Contractor shall make an appointment date for all such individuals that is no more than seven Days from the date of the Engineer's notification. Should the Contractor subsequently request additional identification badges for personnel not on the original list, the Contractor is cautioned that such badges may take up to 60 Days to be approved. The Contractor shall not be entitled to any claim for additional compensation, damages, or schedule extension that may result from the failure of personnel to receive timely security clearances.
 - 1. Badges will not be required for nor issued to truck drivers delivering material or performing other trucking activities that require them to stay with their vehicle at all times.
- B. Contractor and Subcontractors personnel shall prominently display a valid, original District-issued identification badge while accessing and while performing work in areas in the Operating System and non-public areas whether part of the Operating System or elsewhere. Contractor and Subcontractor personnel are not allowed to perform work in these areas until all of the required identification, security, and background checks have been completed.
- C. The badge shall be clearly displayed and not obscured by any clothing or personal effects. Badges shall not be duplicated.

- D. The badge does not entitle the holder to transportation without charge on the BART System.
- E. The District issues two types of identification for construction contractors:
 1. Contractor Photo ID Badge: Contractor Photo ID Badges are required for Contractors and Subcontractors working on District property for a period exceeding two weeks. The badge contains the individual's name, photograph, contract number, work location and expiration date.
 2. Short Term Worker Identification Badge (C Badge): C Badges are required for Contractors and Subcontractors assigned to a specific work site for a limited time period not to exceed two weeks within a 90 Day period. The badge contains a large black "C" on the face of the card, the contract number, expiration date, and serial number. There is no photograph on the C Badge.

1.04 IDENTIFICATION, SECURITY, AND BACKGROUND CHECKS

- A. Contractor shall ensure that individuals requiring Contractor Photo ID badges report to the designated BART Police office for processing at their scheduled appointment time. Individuals requiring Contractor Photo ID badges are subject to the following identification, security, and background checks:
 1. Individuals shall provide valid and current photo identification, such as a California Driver's License, a California Identification Card, a U.S. Passport, or documentation from the U.S. Citizenship and Immigration Services (a Work Permit or an Alien Registration Card [Green Card]).
 2. The individual's photo identification will be matched against the Contractor's list of employees authorized to work on a particular job.
 3. The individual's identification will be matched against the FBI Watch List.
 4. The individual shall undergo a criminal history check administered through the BART Police Department (BPD). BPD will collect a set of fingerprint samples from the individual. The samples will be compared with the State of California's Department of Justice (DOJ) Criminal Offender Records System. Upon receipt of DOJ's response, BPD will notify the Engineer and appropriate departments of the results of the background check. DOJ records will be maintained by BPD and kept confidential to the extent permitted by law.
- B. Individuals requiring C Badges are subject to the following identification, security, and background checks:
 1. Individuals shall provide valid and current photo identification, such as a California Driver's License, a California Identification Card, a U.S. Passport, or documentation from the U.S. Citizenship and Immigration Services (a Work Permit or an Alien Registration Card [Green Card]).
 2. The individual's photo identification will be matched against the Contractor's list of employees authorized to work on a particular job.

3. The individual's identification will be matched against the FBI Watch List.

1.05 ADMINISTRATION

A. General

1. Badges will remain the property of the District and the privileges of use may be revoked as a result of invalidation, expiration, or confiscation.
2. The Contractor shall immediately notify the Engineer of any lost or stolen badges. A fee of \$100 will be charged for a replacement badge.
3. Stolen Badges: Upon receipt of a copy of an official police report on the loss by theft or robbery of a badge, a replacement badge will be issued as expeditiously as possible.
4. The Contractor shall return issued badge to the Engineer upon termination of Contractor or Subcontractor employee or expiration of badge. The Contractor shall return all issued badges to the Engineer upon completion of the Contract.

B. Daily Badge Administration:

1. The Contractor shall collect the badges daily until completion of the Contract.
2. The Contractor shall maintain an accurate and up-to-date list of individuals to whom badges have been issued. The list shall contain the name of each individual and the serial number of the badge. The Engineer will periodically check the Contractor's records to ensure accurate record keeping and tracking of badges.
3. Prior to the start of work each day, the Engineer will check the badges of all workers.

1.06 NONCONFORMANCE

- A. The absence of a valid Badge may be grounds for removal from District property. Such removal will not be grounds for any time extension or additional compensation.
- B. Failure to adhere to the requirements of this Section shall be grounds for revocation of badge privileges. The badge shall be surrendered to the Engineer for closer inspection or confiscation as required.

PART 2 – PRODUCTS

Not Used

PART 3 – EXECUTION

Not Used

END OF SECTION 01 35 54